

Moreland Courts Condominium Association, Inc.

13415 Shaker Boulevard, Cleveland, Ohio 44120 Phone: (216) 751-1100 Fax: (216) 751-5744

MCCA REMODELING AGREEMENT

As specified on page 32, "Remodeling/Alterations" of the MCCA Rules Book and the MCCA Remodeling Policy and Procedure, all Unit Owners who are remodeling or altering their Unit must sign and return this MCCA Remodeling Agreement to the Management Office before their project beings.

PLEASE COMPLETE THE FOLLOWING INFORMATION:

Unit #: _____ Unit Owner Name(s): _____

Unit Owner Daytime Phone: _____ Evening Phone: _____

Contractor: _____ Address: _____

On-Site Contact: _____ Office Phone: _____

Estimated Starting Date: _____ Estimate Length: _____

Expected Number of Workers Involved with the Project: _____

I acknowledge that the Moreland Courts Condominium Association, Inc. (MCCA) and all Owners and residents are governed by the MCCA Declaration, By-Laws, Rules Book, and Policies and Procedures. I have read and understand these documents and agree to abide by all provisions set therein, particularly as set forth in the MCCA Remodeling Policy and Procedure (copy attached).

I specifically acknowledge that before commencement of demolition and/or construction:

- **THE HISTORIC FABRIC OF MY UNIT WILL BE PRESERVED AND PROTECTED** (per Section 1 of the Remodeling Policy and Procedure).
- My remodeling project has been **approved** by the General Manager and appropriate Association architectural and/or engineering professionals.
- I have filed a **\$500 Security Deposit** with the Management Office.
- A **Certificate of Insurance** with a minimum limit of One Million Dollars (\$1 million) per occurrence covering property, public liability, and personnel injury naming the Moreland Courts Condominium Association, Inc. as an additional insured has been filed with the Management Office.
- A copy of any required **Building Permits** have been filed with the Management Office.
- **Debris Removal** is the sole responsibility of the contractor(s). Association dumpsters may not be used.
- **NOTE:** Cosmetic redecorating projects (such as painting and wallpapering) do not require either a security deposit or evidence of liability insurance.

Unit Owners Signature _____ Date _____

Contractor Signature _____ Date _____