

Moreland Courts Condominium Association, Inc.

13415 Shaker Boulevard, Cleveland, Ohio 44120 Phone: (216) 751-1100 Fax: (216) 751-5744

MCCA ESTATE SALE AGREEMENT

As specified on pages 10-11 of the MCCA Rules Book "Estate Sales", all Unit Owner(s) or individual(s) legally responsible for the Unit who wish to hold an Estate Sale must sign and return this completed MCCA Estate Sale Agreement to the Management Office.

PLEASE COMPLETE THE FOLLOWING INFORMATION:

| | | | |
|---------------------------|-------|---------------------|-------|
| Unit #: | _____ | Unit Owner Name(s): | _____ |
| | | _____ | |
| Unit Owner Daytime Phone: | _____ | Evening Phone: | _____ |
| Date(s) of Estate Sale: | _____ | Time of Sale: | _____ |
| Date(s) of Estate Sale: | _____ | Time of Sale: | _____ |
| Sponsor: | _____ | Address: | _____ |
| On-Site Contact: | _____ | Office Phone: | _____ |

I acknowledge that the Moreland Courts Condominium Association, Inc. (MCCA) and all Owners are governed by the MCCA Declaration, By-Laws, Rules Book, and Policies and Procedures. I have read and understand these documents and agree to abide by all provisions set therein, particularly as set forth on page 10-11 of the MCCA Rules Book.

I specifically acknowledge and agree that before an Estate Sale is scheduled at MCCA:

- The Estate Sale dates and times have been **approved** by the MCCA General Manager.
- Advertising must **NOT** identify Moreland Courts or the building address in any manner; sales may be through appointment only.
- A MCCA security officer must be at the front door of the building during the Estate Sale with the appointment list. The MCCA security officer's time must be paid in advance at the current hourly rate. There is a two (2) hour minimum for the officer.
- Arrangements must be made by the sponsor of the Estate Sale for all prospective buyers with appointments to be escorted between the front door of the building and the Unit at which the Estate Sale is held. Those awaiting admittance must wait in the back hall. No waiting is permitted in the front lobbies.
- MCCA is not be responsible for the theft, loss, damage, or misuse of any property in the Estate Sale Unit or relating to the Estate Sale. The sponsor must provide proof of personal injury insurance to cover all persons involved with or attending the Estate Sale.
- MCCA staff is not available to move items.

Unit Owner's Signature _____ Date _____

Sponsor's Signature _____ Date _____